

2016-12/5

T.J. Webster

FLORDON PARISH COUNCIL

Draft minutes of the Parish Council Meeting held at St Michaels Community Centre on Monday 14 November 2016

Present: Cllrs Tim Webster, Pam Harvey, Jimmy Lockhart, John Dyer, David Harrison

Attending: Gareth Roderick-Jones, Parish Clerk; County Councillor Colin Foulger

- Tree Warden: no report
- County Councillor Foulger reported on latest developments in the devolution process, with the final vote due on 21 November. Contentious issues remain the status and title of "Mayor", and a fear that this process could result in the dissolution of either District Councils or County Councils. On the plus side, devolution will lead to increased funding for infrastructure for the area.

Public Comment:

- The extension of the weight limits to cover the whole village would prevent Mushroom Farm heavy vehicles driving through Flordon. This has been attempted before but turned down by NCC Highways because of the cost. County Councillor Foulger will make further enquiries. Meanwhile the Community Speedwatch project is helping to monitor the situation and gather data.
- There has been talk of relocating the village sign but there is a request to keep to the same position when the sign is replaced or refurbished.
- Kim Styles of SNDC has apparently contacted the clerk regarding the street sign at Long Lane/ The Street - clerk will follow this up.

1 **Apologies for absence:** Cllrs Barnes and Holmes

2 **Declarations of Interest:** none

3 **Minutes of meetings held on 12 September 2016:** agreed and signed

4 **Matters arising from previous minutes:**

- Saffron Housing have offered to meet the Chair/Vice-Chair but as the situation in and around St Michael's Way has recently become calmer, it would be preferable for a senior member of their team to attend the next PC meeting. This has already been suggested to Saffron and the clerk will confirm the next meeting date and time with them.
- Fly-tipping on Mrs London's land has also recently reduced to "normal" levels.

5 **Finances:**

a	Latest bank balances (as at 31 October) were noted:	
	current	£8,355.55
	savings	£892.12
	TOTAL	£9,247.67 (no unrepresented cheques)

The following payments were approved and made:

b	external audit	£120.00
c	training fees for clerk	£75.00
d	clerk's travel expenses	£66.15

e	clerk's salary Dec 2015-16	£1386.85
	HMRC	£347.00

NOTE: clerk will enrol the PC in the NEST opt-in pensions scheme

f Barclays Bank Simple Servicing Authority form for clerk to have sight-only access to the accounts was approved and signed: clerk will write covering letter and submit to Barclays.

g CIL report (due to be submitted before 31 December) - clerk will complete the form to the effect that a decision will be made early in 2017 as to how the CIL money of £1569.41 will be spent. The clerk will also do further research into what CIL money can and cannot be spent on.

h The draft budget was passed around the councillors for consideration. The clerk will send out an electronic version of the draft and supporting documents to include the councillors unable to attend this meeting, and councillors will send the clerk their comments for a final version to be approved in the next meeting.

6 Planning

District Councillor Phil Hardy sent an email to councillors informing them that he has drafted a document for their consideration regarding the deadline for consultation over the relaxation of conditions relating to 2015/2748; councillors who have seen his draft agree that is suitable and Cllrs Lockhart and Harrison will confirm with Cllr Hardy.

7 Highways

a Trod Path update

Work has been completed; in response to some negative feedback, Cllr Harrison has written to NCC Highways regarding the poor surface and will follow up.

b Gritting

Only one of the two hills is currently on the gritting run; Cllr Harrison has written to NCC Highways to get both hills gritted and will follow up.

c Street sign at St Michael's View

Saffron Housing have agreed to a change in the wording of the sign; Cllr Lockhart is coordinating the PC, PCC and Community Trust and the changes are in hand.

8 Village Sign

- Mulbarton have recently refurbished their sign and had a solar light fitted; Cllr Lockhart will speak to Peter Lee of Mulbarton PC to find out more.
- The clerk will ascertain if CIL money can be used to buy or refurbish a village sign.
- The clerk will contact District Cllr Hardy to see if there is any funding available, and will add this item to the next agenda.

9 Broadwater

Cllr Harrison has had a meeting with Rachel Spencer (Estates Manager for Redwings) to discuss assistance and/or contribution for the work which needs to be carried out at Broadwater, including dredging and bank repairs, repairs to fencing etc. He will work with the Tree Warden so that all work that needs to be done can be coordinated. Ongoing

10 Correspondence

New correspondence was noted:

- letter from Barclays regarding new interest rates (0%)
- information about changes to the Insurance Act
- handouts for residents regarding offshore wind farms and their infrastructure

Previously circulated to all councillors and noted:

- Temporary road closure in Mulbarton
- Invitation to police open evening
- correspondence with Saffron Housing
- letter from SNDC regarding incident involving Saffron tenant
- Letter to Saffron Housing CEO

11 Items for Next Agenda/AOB

none, except as noted above

12 Date of Next Meeting/2017 Calendar:

In 2017 the PC will continue to meet on the second Monday of each odd-numbered month.
The next meeting will be at 8.00pm on Monday 9 January 2017.