

Flordon Parish Council

Draft Minutes of the Parish Council Meeting held at St. Michaels Church Community Centre on Friday August 18th at 8pm

Present: Tim Webster [Chair], David Harrison [Vice Chair], Sally Philips,

In Attendance: District Councillor Ian Spratt, Nigel Bailey Interim Parish Clerk, Cynthia Hill [For this meeting Acting Parish Clerk].

District Councillors Report: Received by email and circulated.

Action to be taken: Nigel will contact SNC about the play equipment with regard to ways of upgrading and any officer observations they have after a recent inspection.

Public Comment: Councillors were made aware of broken salt/grit bins.

Action to be taken: Nigel to find out the cost of replacements. Bins are maintained by the Parish Council as an asset but refilled by the County Council

Cllr Spratt provided information on grants available from SNC and the consultation on an district order to prevent anti-social behaviour

District Councillor Spratt was thanked and left at 8:45pm

Apologies: None

20 Declaration of Interest: None

21 Minutes of the Meeting held on 16th May 2023: **RESOLVED** to approve and sign without amendment

22 Matters Arising: All members are happy to receive electronic papers and information. Nigel will forward to members general information and circulars

23 Co-option of Councillors: To add an item to the agenda for the next meeting on Tuesday 19th September at 8pm.

24 Recruitment of new Parish Clerk and RFO: **RESOLVED** unanimously to appoint Nigel Bailey from 15th July 2023 and the council to work on the draft contract and terms of employment. Nigel is to change the Bank Account Mandate to his home address and will keep to paper statements. The former Parish Clerk had provided a handover several weeks ago and Nigel already has access to the email and website.

25 Finances:

a Noted the latest Bank Balance as of 30th July 2023

Community Account	£3,563.16
Savings Account	£9,039.35
Total	£12,602.51

b RESOLVED to approved payments as follows:

G Roderick-Jones Salary Jan 2023 to July 2023 £866.78

HMRC PAYE Jan 2023 to July 2023 £216.17

G Roderick-Jones Admin Expenses April 2022 - July 2023 £190.84

Playsafe Play Equipment Inspection £98.40

Action: Nigel to post cheques

C RESOLVED to sign the AGAR pages 5 and 6 [Annual Governance and Accounting Record] were signed and passed to Nigel to forward

26 **Planning Issues:** None

27 **Extension to Car Park behind St. Michael's:** Councillor David Harrison has been in contact with the Supplier and the work is to commence sometime in September.

28 **Playground Area Inspection Report:** Received and circulated. To be added to the next agenda. Action to be taken: Nigel to contact Jimmy Lockhart re past councillors inspections.

29 **Highways Issues including traffic calming measures/SAM2:** The works to install the additional gates to the entrance to the village are in hand. Date yet to be confirmed. 50% of project costs were funded by NCC

Councillor David Harrison informed the council that Anne and Bob Barnes are happy to continue monitoring and moving the SAM2.

30 **Location of New Bench:** To be added to the next agenda.

Action: Councillors to have ideas ready for the next meeting

31 **Correspondence:** Circulated electronically

32 **Items for next agenda:** Playground Inspection Report and SNC observations

Repair or replace Notice Board.

Sighting of new bench and turning round of the existing bench near Redwings entrance.

Ideas for bids to NCC for local highway improvements grants (50/50% funding by NCC and Flordon Parish Council

Ideas for bids to District Councillors for grants towards projects

Replacement or removal of damaged Salt Bins

33 The meeting finished at 9:25pm

Date and time of next meeting: Tuesday 19th September 2023 at 8pm.