

Flordon Parish Council

Draft Minutes of the Parish Council Meeting held at St. Michaels Church and Community Centre on Tuesday 16th January 2024 at 7.30pm

Present: Cllr Tim Webster [Chair], Cllr David Harrison [Vice Chair], Cllr Cynthia Hill, Cllr Simon Harvey and Cllr Sally Phillips. Nigel Bailey Parish Clerk

In Attendance: District Councillors Ian Spratt & Bob McClenning.

District Councillors Report: Circulated and introduced by Cllr Spratt who along with Cllr McClenning answered questions.

Public Comment: None

Apologies: None

74 Declaration of Interest: None

75 Minutes of the Meeting held on 21st November 2024: A correction was made to the location of a grit bin. Resolved to approve the amended minutes which were duly signed by the Chairman.

76 Matters Arising:

Car park repairs are likely to be during Spring 2024 Action: Parish Clerk to circulate response from SNC Community Infrastructure Levy Officer as the car park was owned by Saffron.

The ground had been too wet to remove the old play equipment. Action: Cllrs Harvey and Webster.

Trees on St Michaels View maintained by Saffron needed attention/inspection. Action: Cllr Hill is contacting Saffron and the Parish Clerk would circulate their published commitment.

Bus shelter bins were discussed.

77 Finances:

a Noted the latest Bank Balance as of 30th Nov 2023

Community Account	£3,760.27
Savings Account	£9,063.57
Total	£12,823.24

The Clerk's online access was pending.

Resolved to appoint Cllr Hill as scrutineer

b Payments Authorised.

N Bailey 18 hrs – Resolved to approve - payslip will be generated for payment

c To note correspondence from the Pension Regulator

The Parish Clerk had registered the council. There were no employer or employee contributions payable as the Clerk was a member of a scheme through other employment.

d To receive estimated costs relating to the 50% contribution towards village gates

NCC still had to confirm if the costs quoted last year (50% of £2,547.43) had risen. Action: Parish Clerk to circulate when costs received.

e To receive estimated costs relating to a replacement notice board

Resolved to purchase the notice board from Greenbarnes Ltd as per the quote circulated for £1463.80 plus £292.76 VAT. Action: Parish Clerk

District Cllrs Spratt and McClenning to liaise with the Parish Clerk over SNC Members Grants

f To agree a capital budget towards replacement play equipment

Resolved to earmark £4,000 and seek additional funding. It was agreed to engage a local play equipment provider to meet on-site and discuss options. Action Parish Clerk

g To agree a 2024/25 Budget and Precept/Band D rate

Resolved to keep the present the same as 23/24 £5,049. The Parish Clerk and Chairman duly signed the Precept request form under Section 50 of the Local Government Act 1992. £5,049 divided by a tax base of 105 = £48.09 for two adults in a band D dwelling.

78 To respond to any planning applications or issues received before the meeting date. None

There was a general discussion on pylons

79 To receive an update on the Long Lane location for a new bench

Contact from the NCC Highways Engineer was outstanding. Action Parish Clerk

80 Nalc annual renewal pricing and .gov.uk website option

Transferring the website to .gov.uk would mean members would have a business email account which was common practice. The current website required improvements. Note: Norfolk ALC website administration charge and membership was due in April and would be £156.19 - .gov.uk was in addition.

Resolved to move to .gov.uk domain at a cost of £112 + VAT for 2 years

81 Parish Council Vacancies

There was no new interest. The Parish Clerk had circulated the Casual Vacancies Good Practice Guide provided by South Norfolk Council

82 Correspondence (as previously circulated to councillors and late correspondence) None

83 Items for next agenda None

84 Date and time of next meeting: Tuesday 19th March 2024 at 7.30pm

85 Resolved to exclude the press and public from the meeting under the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it is not in the public interest to disclose discussion on the items below due to the discussions relating to banking.

86 District Councillors left the meeting.

87 Bank Mandate update and view only access

Correspondence from Barclays had been received. Resolved to make the necessary amendments to the mandate which included a change to the correspondence address, online access for the Parish Clerk and internal fund transfers.