

Flordon Parish Council

Draft Minutes of the Parish Council Meeting held at St. Michaels Church and Community Centre on Tuesday 19th March 2024 at 7.30pm

Present: Cllr Tim Webster [Chair], Cllr David Harrison [Vice Chair], Cllr Cynthia Hill, Cllr Simon Harvey. Nigel Bailey Parish Clerk

In Attendance: District Councillor Jim Webber, Revd Miller and two members of the public.

District Councillors Report: Circulated and introduced by Cllr Webber who answered questions. Members thanks all District Councillors for the £850 SNC grant towards the new notice board. A photo shoot will be arranged.

Public Comment: Surface water on the road along Greenways needs to be reported to NCC.

Apologies: Cllr Sally Phillips (other commitment)

88 Declaration of Interest: None

89 Minutes of the Meeting held on 16th January 2024: Resolved to approve without amendment. They were duly signed by the Chairman.

90 Matters Arising:

Saffron Housing will undertake works to the tree on St Michael's View. Council Tax bills had been issued which included the Flordon precept.

91 Finances:

a Noted the latest Bank Balances

Community Account	£3,699.89 as at 29th Feb 2024
Savings Account	£9,095.13 as at 29th Dec 2023
Total	£12,795.02

The Clerk's online access was now working. Bank interest was noted.

b Payments Authorised.

N Bailey 20 hrs – Resolved to approve - payslip will be generated for payment

Admin expenses £25.44 (paper and stamps) - Resolved to approve

Notice Board £1756.56 including VAT (£850 grant received) – Pending delivery and invoice due - noted that expenditure had already been approved.

Website Fee £134.40 including VAT (two years) - Resolved to approve

Grounds Maintenance £950.00 Mr A Taplin - Resolved to approve

2024/25 Payroll admin Norfolk ALC £96.00 - Resolved to approve

c Update on 23/24 Budget and Bank Reconciliation

The Clerk gave a budget update. All statements from 1st April 2023 were available for scrutiny. Year end was approaching, and the 23/24 receipts and payments had been reconciled. Bank interest had been received.

d Asset & Risk Register

The Asset Register was updated and signed by the Chairman. The Parish Clerk explained the need for a Risk Register and work was ongoing to formulate it.

95 Planning - None. Noted that application 2023/1233 from May 2023 was pending. *Prior Approval for a proposed change of use and associated building works of agricultural buildings to 2 dwellinghouse Mill Farm Mill Lane Flordon Applicant: Mr R Leithall Residential*

Parish Council Vacancies

96 No new interest

Litter Picking Event

97 Cllr Hill to lead the event starting at 10am on Saturday 13th April. Parish Clerk to forward registration forms and arrange to borrow the equipment.

Free Portrait of His Majesty The King

98 Resolved to request a free portrait

Maintenance of the Book Exchange (£500 - £600 estimate)

99 The cost of the materials was included in a quote received. The RAL colour had been identified. Resolved to proceed with members directing the Parish Clerk to finalise arrangements.

Flordon Churchyard Maintenance

100 Revd Miller requested that the current arrangements were changed to make an annual grant payable to the Church for Flordon churchyard upkeep.

The current arrangement meant the Parish Council contracted the churchyard upkeep. Resolved to keep the arrangements as they are.

Maintenance of the Trod (footpath) and Broadwater

101 Tony Taplin would look at the trod. A project arrangement with Redwings to clear Broadwater had previously proved successful as they owned a riverbank.

Play Area Improvements

102 Quotes and brochures had been received. Prices were considered high for the number of potential local beneficiaries. The open space was still considered an important feature of the parish but there was no parking available, so a balance had to be found. Football goals, gym equipment and a replacement swing frame were all discussed.

Correspondence (as previously circulated to councillors and late correspondence)

103 None

Items for next agenda

104 None

Items for next agenda

105 None

Date and time of next meeting:

106 **Annual General Meeting Tuesday 21st May 2024 at 8pm after the Annual Parish Assembly at 7:30pm**

107 The meeting finished at 9:10pm